

Disclaimer

Alternative Management Inc is a service company dedicated to providing up-to-date accurate tax, financial, administrative, and other personal and small business assistance and support.

Each year, thousands of individuals and small business fail because the lack of information or knowledge of the basic topics of taxation, finance, administration and other subjects. As part of our services we have developed a training program that includes several courses and seminars.

The purpose of the courses and seminars offered by Alternative Management Inc. is to allow individuals and small business owners or administrators to have valuable information and a better understanding of the subject matter they are interested. Any individual or small business owner or administrator unable to understand their tax, financial, administrative or personal situation have a little or not chance to succeeding.

These courses and seminars are designated to provide practical and valuable information in the topics covered. They are offered to the public with the understanding that Alternative Management Inc is not offering or engaged in rendering legal, accounting, or other professional services protected by law. If legal advice or other expert assistance is required, the services of a competent professional person should be sought.

All materials presented or distributed are only for informational and illustration purposes and should not be reproduced or photocopied for official or business purposes by the participants. All participants must be aware that because unanticipated changes in the law and governing statutes, all forms used or presented for training purposes may be subject to changes.

Our training program is designated to discuss or present simulated cases as guide to understand real situations but they are not intend to advice on how to manage proper or improperly a specific situation.

***Notice to applicants:** Enrollment in, or completion of, the H & R Block and other companies Income Tax Courses and Seminars is neither an offer nor guarantee of employment. As is published, the H & R Block Income Tax Course, is not intended for, nor open to any persons who are either currently employed by or seeking employment with any professional tax preparation company or organization other than H & R Block. If during the course, should H & R Block learn of any student's employment or intended employment with a competing professional tax preparation company or service, H & R Block reserves the right to immediately cancel the student's enrollment. H & R Block upper level classes are offered only for current employees.*

Enrollment in, or completion of any of the courses or seminars offered by Alternative Management Inc is neither an offer nor a guarantee of employment. Contrary to the above notice, Our programs, courses and seminars are designed to expand your knowledge and are open to the general public and don't matter if you are currently employed by or seeking employment with any professional or small business company or service. You could take advantage of our programs to start or develop your own business.

***Notice to applicants:** Registrants must be aware that all courses and seminars offered by Alternative Management Inc. are subject to change. A minimum number of participants are required and acceptance is based in the availability of seats. Dates and location are subject to change. After registration and before the starting day a confirmation notice or Notice of Change will be sent to all participants. In the event of a canceled registration requested by the participant before the starting date, only tuition fees are subject to reimbursement. The cost of books or other materials and the administration fees are not refundable. A certificate of participation is issue after the completion of the course or seminar.*

Principles of US Taxation/ Principios Tributarios en USA

Principles of U.S. Taxation is a 40 hours classroom course and is designated to give the participants a basic overview of the different type of taxes the government agencies collect and taxpayers pay. The most part of the course is dedicated to discuss the Income Tax for individuals. Cost \$ 225.00. If more information is required, please contact us.

Principios Tributarios de los EU es un curso de 40 horas the clase y esta dirigido a ofrecerle un vistazo general de los distintos tipos de impuestos recaudados por las agencias gubernamentales de los Estados Unidos y que los contribuyentes pagan. La mayor parte del curso esta destinado a discutir el Impuesto sobre el Ingreso de individuos. Costo \$ 225.00. Si necesita informacion adicional, contactenos.

Income Tax for Every One is a 15 hours classroom course and is dedicated to discuss the different rules and exceptions governing the Income Tax return for individuals in different tax situations base in their filing status, age, dependency status, profession, place of residence, and other special situations. Cost \$105.00. If more information is required, please contact us.

Income Tax for Every One is a 15 hours classroom course and is dedicated to discuss the different rules and exceptions governing the Income Tax return for individuals in different tax situations base in their filing status, age, dependency status, profession, place of residence, and other special situations. Costo \$ 105.00. Si necesita informacion adicional, contactenos.

Sole Proprietorship or Sub Contractors Tax Challenges/ Retos Tributarios del Proprietario Unico o Sub Contratista

Sole proprietorship or Sub Contractor Tax Challenges is a 12 hours classroom course and is dedicated to discuss the specific rules of Income Tax for small business sole proprietorships or independent contractors. Cost \$75.00. If more information is required, please contact us.

Retos tributarios del Proprietario Unico o Sub Contratista es un curso de 12 horas de clase y esta dirigido a discutir las reglas especificas del impuesto sobre el ingreso de propietarios unicos de negocios y subcontratistas. Costo \$75.00. Si necesita mas informacion, contactenos.

Spanish for Business/ Espanol para Negocios

Spanish for Business is a 60 hours classroom course designed to an English speaking audience with the basic knowledge of the English grammar and an acceptable level of writing and reading skills. For more details about the importance and business opportunities of this course, please contact us.

This course is perfect for individuals or small business owners in the need of the skills to have a day to day conversation with Spanish speaking friends, relatives or customers. Cost \$460.00. If more information is required, please contact us.

Accounting for Small Business/Contabilidad para Pequeñas Empresas

Accounting for Small Business is a 40 hours course intended to assist and support small business owners or any individual, by presenting a simplified system of business recordkeeping that small business owners themselves can use to track their business operation and financial situation.

The course is not a substitute to handle any business without the assistance of a competent professional but with specific and the necessary information given, the participant could understand the framework of accounting and bookkeeping and effectively manage and operate their business with a minimum of outside assistance. Cost \$ 345.00. If more information is required, please contact us.

Contabilidad para pequeños Negocios es un curso de 40 horas de duración preparado para asistir y apoyar a pequeños empresarios e individuos mediante la presentación de un sistema sencillo de registros contables que puede ser utilizado para entender la operación y situación financiera del negocio

El curso no es un sustituto para manejar ningún negocio sin la asistencia de un profesional competente, pero con la información dada, el participante puede entender el marco de la contabilidad y el registro contable, así como manejar y operar con eficiencia su negocio con un mínimo de asistencia externa. Costo \$345.00. Si necesita información adicional, contactenos.

Corporate Compliance/ Disciplina Corporativa

Corporate Compliance it's a shop seminar designed for small business owners with the purpose of present and discusses how to protect your business by keeping evidence that your organization is operating as a legitimate corporation. The fact that a small business owner or owner elect to become a corporation with the purpose protect their personal assets and take tax advantages it's not enough. Small corporations as any other corporation must operate with and must be in compliance with the corporate formalities.

If you own or manage a small corporation and want to be in compliance not only with the state and federal requirements, this is the opportunity you have. By being familiar with these formalities you could save thousands of dollars in the event of a lawsuit or audit, plus you will be in better position and will have more opportunities to convince potential investors, to access the credit market and money market. **Cost \$ 49.00.** If you need more information, contact us.

Disciplina Corporativa es un seminario taller dirigido a propietarios de pequeños negocios con el propósito de presentar y discutir como proteger el negocio mediante el registro de evidencias de que su negocio luego de haberse incorporado esta siendo operado como una corporación legítima. El hecho de formar una corporación para proteger sus activos personales y aprovechar las ventajas tributarias no es suficiente. Pequeñas corporaciones al igual que cualquier otra corporación están obligadas a operar bajo las formalidades corporativas.

Si usted maneja una corporación y quiere cumplir los requerimientos estatales y federales, esta es su oportunidad. Conociendo estas formalidades le puede ahorrar miles de dólares en el caso de una demanda o de un auditó, adicionalmente, usted estará en mejor posición y tendrá más oportunidades de convencer inversionistas potenciales, ser mejor visto por acreedores comerciales y mostrar que organizado usted está al momento de solicitar créditos o préstamos bancarios. **Cost \$ 49.00.** Si necesita más información, contactenos.

Starting your Own Business/ Como Iniciar su propio negocio

Starting your Own Business it's a shop seminar designed for participants looking for assistance and support on how to start their own business. This seminar it's an overview of the different legal types of business, advantages and disadvantages, tax consequences, liabilities, formalities, capital, market and administration. Cost \$49.00. For more information please contact us.

Como iniciar su propio negocio es un seminario taller dirigido a aquellos en busca de asistencia o apoyo en como iniciar el negocio. Es una introduccion a las distintas opciones legales para la formacion de los negocios, sus ventajas y desventajas, las consecuencias tributarias de cada opcion, los niveles de responsabilidad para con terceros, las formalidades requeridas, las necesidades de capital, los distintos mercados y la administracion. Costo \$49.00. Para mas informacion, contactenos.

Principles of the Business Credit/ Principios del Credito Empresarial

Principles of the Business Credit it's a shop seminar designed for small business owners or administrators. It's a description of the process required to build, maintain and grow your business credit, and what are the necessary steps to be in compliance with the lending market and the business credit bureaus. Cost \$49.00. If more information is needed, please contact us.

Principios del Credito Empresarial es un seminario taller dirigido a duenos y administradores de pequenos negocios. Consiste en una descripcion del proceso requerido para establecer, manterner y hacer crecer su credito empresarial, asi como una descripcion de los requerimientos de los acreedores y principales buros de creditos. Costo \$49.00. Si necesita mas informacion, contactenos .

Business Plans for Small Business/ Plan de Negocios para Pequeñas Empresas

Business Plans for Small Business it's a shop seminar designed for small business owners or administrators to discuss the importance, uses, contents and format of a business plan. Why, when, how and the purposes of the business plan will be outlined. Cost \$ 49.00. If you need more information, contact us.

Plan the Negocios para Pequeños Negocios es un seminario taller dirigido a duenos o administradores de pequenos negocios para discutir la importancia, usos, contenido y formato de un plan de negocios. Por que, cuando, como y el proposito de su plan de negocios sera tratado en el taller. Costo \$ 49.00. Si necesita mas informacion, contactenos.

Financial Analysis for Small Business it's a shop seminar designed for small business owners or administrators with the basic knowledge of accounting. In this seminar is discussed a basic system of financial ratio and proportions as the tool to clearly understand the Profit and Loss the Balance Sheet Statements. A cash flow simulation is also included. Cost \$49.00. If more information is needed, please contact us.

Analisis Financiero para Pequeñas Empresas es un seminario taller dirigido a duenos o administradores de pequenos negocios con conocimientos basicos de contabilidad. En este seminario se discute un sistema de razones y proporciones financieras como una herramienta para enterder mas facilmente el significado del Estado de Perdidas y Ganancias y el Estado de Situacion de la Empresa. Se incluye ademas una simulacion del Flujo de Caja. Costo \$49.00. Si necesita mas informacion, contactenos.